



二零一七年公益金便服日

**Dress Casual Day 2017**

捐款統計表

**Donation Summary Form****請用正楷填寫 Please write in BLOCK LETTERS**

機構名稱 Name of Organisation: \_\_\_\_\_

地址 Address: \_\_\_\_\_

聯絡人 Contact Person: \_\_\_\_\_

電話 Telephone: \_\_\_\_\_ 圖文傳真 Fax: \_\_\_\_\_

**捐款資料 Donation Information**

實際參加人數 Number of Participants	機構僱員/會員/學生總人數共 Total Number of Employees/Members/Students
善款總額 Total Amount of Donation <b>HK\$</b>	附上捐款記錄表格頁數共 No. of Donation Record Form(s) Attached

**捐款方法 Payment Method**

請於適當方格內加上✓號 Please ✓ the appropriate box.

- 現附上 張支票，捐款額合共港幣 \_\_\_\_\_ 元。  
Attached please find \_\_\_\_\_ cheque(s) with total donation of HK\$ \_\_\_\_\_.
- 現附上 張銀行存款收據，捐款額合共港幣 \_\_\_\_\_ 元。  
Attached please find \_\_\_\_\_ bank pay-in-slip(s) with total donation of HK\$ \_\_\_\_\_.

**DRESS CASUAL DAY****紀念品 SOUVENIR**

參加者捐款滿港幣一百元或以上，每人可獲贈限量版便服日文件夾乙個。數量有限，送完即止。  
Donor who contributes HK\$100 or above will receive one limited edition A4 plastic folder, while stocks last.

所需數量  
Quantity Required

**#WEARIAM – 最具個人風格獎 The Most Unique Personality Award**  
(此欄只適用於學校 This column is for Schools only)

- 每班選出一位當天衣著最能突顯個人風格的同學，獲選同學可獲頒便服日獎狀。
- One student from each class with the most unique style to reflect your personality on the event day will be presented with a Dress Casual Day Certificate.

所需獎狀數量  
No. of certificate required

**善款處理 Donation Method**

- 以劃線支票形式，抬頭請寫「香港公益金」；或  
Please send crossed cheque payable to “The Community Chest of Hong Kong” to Chest Office, or
- 把善款存入公益金設於中國銀行(香港)之賬戶(賬戶號碼: 012-874-0-008588-4)或恒生銀行之賬戶(賬戶號碼: 280-157553-001)內。  
Deposit the donations into Chest's bank accounts [Bank of China (Hong Kong): 012-874-0-008588-4 or Hang Seng Bank: 280-157553-001]
- 請於活動後一個月內，將支票或存款收據正本連同本表格及捐款記錄表，交回公益金辦事處。  
Please send the cheque(s) or the **original** bank pay-in slip(s) together with this form and Donation Record Form(s) to the Chest Office within one month after the event.
- 信封面請註明「公益金便服日」。請勿郵寄現金。  
Please mark “Dress Casual Day” on the envelope. **PLEASE DO NOT SEND IN CASH.**
- 公益金地址：香港灣仔告士打道三十九號夏慤大廈十八樓一八零五室  
Address: Unit 1805, 18/F Harcourt House, 39 Gloucester Road, Wanchai, Hong Kong.  
電話 Telephone: **2599 6127 / 2599 6124** 圖文傳真 Fax: 2506 1201 / 2506 1267

負責人簽署 Signature

日期 Date