



公益愛牙日 Love Teeth Day 2019/2020

為公益金資助之有需要人士加強口腔護理服務
to benefit "Oral Health Services for the Needy" supported by The Community Chest

回條 Reply Form

請用正楷填寫 PLEASE COMPLETE IN BLOCK LETTERS. THANK YOU!

- 本機構將參加二零一九年十二月四日(星期三)舉行的公益愛牙日,請提供以下物資作宣傳:
YES, we will participate in Love Teeth Day to be held on **Wednesday, 4 December 2019** and provide the following material for our internal promotion of the event:
- 海報 poster(s) _____ 張 pcs (電子版海報於十月初活動網站啟用後可供下載。 e-poster would be available for download in early October at our event website.)
- 本機構未能參加公益愛牙日,但願意捐助 _____ 元以作響應。
Our organisation will not be able to participate in Love Teeth Day, but would like to make a donation of **HK\$ _____ to support.**

機構名稱 (中文)
Name of Organisation (Chinese): _____
(英文)
(English): _____

地址
Address: _____

機構/部門負責人 職銜
Head of Organisation/ Dept: _____ Position: _____

活動負責人 職銜
Event Co-ordinator: _____ Position: _____

聯絡電話 電郵地址
Contact Telephone: _____ E-mail: _____

僱員/會員人數 估計參加人數 認捐善款
No. of Employees / Members: _____ Estimated No. of Participants: _____ Donation Pledged: _____

愛牙日禮包 Love Teeth Day Pack

估計所需禮包數量 確實所需禮包數量*
Estimated Quantity of Packs: _____ Confirmed Quantity of Packs*: _____

運送地址(如與上述不同)
Delivery Address (if different from above): _____

聯絡人 職銜
Contact Person: _____ Position: _____

聯絡電話 電郵地址
Contact Telephone: _____ E-mail: _____

愛牙日禮包數量有限,以先到先得方式處理。

*請於 **2019年11月8日(星期五)或之前**,確實所需數量以便安排跟進。
(為節省活動經費,公益金可能要求參加人數少於20的機構到公益金辦事處領取愛牙日禮包)

Love Teeth Day Packs are available on a first-come, first-served basis while stocks last.
*Please confirm the quantity **on or before Friday, 8 November 2019** to facilitate necessary follow-up.
(In order to minimise administrative costs, the Chest may contact those organisations with **less than 20** participants to collect the Love Teeth Day pack(s) at the Chest office.)

請填妥此表格並電郵或傳真至公益金辦事處 Please return the completed form to the Chest office by email) or by fax

電話 Tel: 2599 6124 / 2599 6151

地址: 香港灣仔告士打道三十九號夏慤大廈十八樓一八零五室

Address: Unit 1805, 18/F, Harcourt House, 39 Gloucester Road, Wanchai, Hong Kong

傳真 Fax: 2506 1201 / 2506 1267

電郵 E-Mail: loveteeth@commchest.org

網址 Website: www.commchest.org

公益金將會用上述資料與貴機構/團體保持聯絡,定期介紹公益金的各項籌款活動、宣傳及推廣事宜、定期通訊、義工服務、意見收集、鳴謝及發出捐款收據之用。如貴機構/團體不願意繼續收到公益金的活動資料,請致電或以電郵方式通知公益金辦事處。Data collected will be used to keep your Company/Organisation updated with The Community Chest's fund-raising events, marketing & promotional activities, newsletters, volunteer services, surveys to collect donor opinions, donor acknowledgement and receipt issuance. If your Company/Organisation does not wish to receive information on the Chest's future activities, please contact the Chest office by phone or email.